

**Northern Sierra Air Quality Management District
Governing Board of Directors
Agenda
Regular Meeting**

**Monday
October 27, 2025
1:00 PM**

**Hardy Bullock, Chair
Nevada County Supervisor, District Five**

**Heidi Hall, Vice Chair
Nevada County Supervisor, District One**

**Paul Roen
Sierra County Supervisor, District Three**

**Lee Adams
Sierra County Supervisor, District One**

**Dwight Ceresola
Plumas County Supervisor, District One**

**Tom McGowan
Plumas County Supervisor, District Three**

**Alternates:
Lisa Swarthout, Nevada County Supervisor, District Four
Lila Heuer, Sierra County Supervisor, District Two
Jeff Engel, Plumas County Supervisor, District Five**

**Northern Sierra Air Quality Management District
Julie Hunter, Air Pollution Control Officer**

**Grass Valley Office
200 Litton Drive, Ste 320
Grass Valley, CA 95945
(530) 274-9360**

**Portola Office
257 E. Sierra, Unit E.
Portola, CA 96122
(530) 832-0102**

**NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

**October 27, 2025
1:00 P.M.**

This meeting will be held by videoconference/telephone at the following locations:

**(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
380 Sierra College Drive, Suite 220
Grass Valley, California**

**(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E
Portola, California**

**(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Nevada County Supervisor Office
10183 Truckee Airport Road
Truckee, California**

All items on the agenda may be acted upon by the Board of Directors. No action will be taken nor discussion held at the meeting on business not appearing on the posted agenda.

I. Standing Orders:

- A. Call to Order
- B. Roll call and determination of quorum.
- C. Public Comment: For items **NOT** appearing on the agenda and within the jurisdiction of the Board. The public may comment on Agenda items as they are discussed.

II. Approval and/or Modifications to Agenda

III. Consent Calendar These Items Are Expected to Be Routine and Noncontroversial. They Will Be Acted on By the Board at One Time Without Discussion. Any Board Member, Staff Member, or Interested Party May Request That an Item Be Removed From the Consent Calendar for Discussion.

- A. Approval of regular meeting minutes – August 25, 2025
- B. Approval of Special Meeting minutes – September 16, 2025
- C. Payment Details by Vendor Board Report – August, September 2025

IV. Administrative Report (Action/Discussion Items)

- A. Introduction/Update – Creating Answers
- B. Review and Approval of the 2025 Carl Moyer Policies and Procedures Guidelines
- C. Review and Approval of Amendment Number One MOU between the City of Portola and the District
- D. Draft Portola District Rule 231

V. Director's Report (Informational Only)

A. IRA Grant Update

VI. Concerns of Board - The Board may at this time bring up matters it wishes to discuss at the next Board Meeting, as long as no discussions are conducted and no actions are taken, in compliance with the Brown Act.

VII. Schedule next Meeting – Video/Phone Conference November 24, 2025 @ 1:00 PM

VIII. Adjournment

PERSONS DESIRING TO ADDRESS THE BOARD

Meetings of the Board of Directors shall be conducted by the Chairperson in a manner consistent with the policies of the District. The latest edition of Robert's Rules of Order, Revised shall also be used as a general guideline for meeting protocol. District policies shall prevail whenever they are in conflict with Robert's Rules of Order, Revised.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

PUBLIC COMMENT:

Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as follows:

Three (3) minutes may be allotted to each speaker and a maximum of fifteen (15) minutes to each subject matter.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in District Policy 1030.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairperson finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present. In such an event, only matters appearing on the agenda may be considered in such a session.

After clearing the room, the Chairperson may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.

Duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.

Members of the public are given the opportunity to address the Board of Directors directly at each teleconference location.

POSTING AGENDA:

This agenda was posted at least 72 hours prior to the regular meeting at the following locations: Eric Rood Government Center in Nevada City, The Plumas County Courthouse in Quincy, the Litton Building in Grass Valley, Northern Air District office in Portola, the Plumas County Board of Supervisors Chambers in Quincy, Sierra County Courthouse Square in Downieville. **The agenda and board packet are available on-line prior to the Board Meeting at www.myairdistrict.com**

To:Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: October 27, 2025

Agenda Item: II

Agenda Description: Approval and/or Modifications to Agenda

Requested Action: Discuss any modifications to the agenda and approve agenda with a roll call vote.

ROLL CALL VOTE REQUESTED

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: October 27, 2025

Agenda Item: III.A

Agenda Description: Approval of August 25, 2025, Board Minutes

Requested Action: Approve August Board Minutes

ROLL CALL VOTE REQUESTED

Attachments:

August 25, 2025, Board Minutes

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: October 27, 2025

Agenda Item: III.B

Agenda Description: Approval of Special Meeting minutes – September 16, 2025

Requested Action: Approve September Special Board Minutes

ROLL CALL VOTE REQUESTED

Attachments:

September 16, 2025, Special Board Minutes

To: Northern Sierra Air Quality Management District Board of Directors

Date: October 27, 2025

Agenda Item: III.C

Agenda Description: Payment Details by Vendor Board Report – August, September 2025

Summary: Vendor Reports are available for the Board and Public to review

Requested Action: Review and approve Payment Details August, September 2025

ROLL CALL VOTE REQUESTED

Attachments:

Payment Details by Vendor Board Report – August, September 2025

To: Northern Sierra Air Quality Management District Board of Directors

Date: October 27, 2025

Agenda Item Number: IV.A

Agenda Description: Introduction/Update – Creating Answers

Summary:

Introduction and progress update from the Districts Fiscal Firm, Creating Answers.

Requested Action:

Discussion Item

To: Northern Sierra Air Quality Management District Board of Directors

Date: October 27, 2025

Agenda Item Number: IV.B

Agenda Description: Review and Approval of the 2025 Carl Moyer Policies and Procedures Guidelines

Summary:

CARB recently updated policies and procedures for the CARL Moyer Program. As a result, each Air District must also update Carl Moyer Program Policies and Procedures. CARB provided a framework for the update; the attached Policies and Procedures mimic the requirements of the CARB program.

The major change is the District increased the maximum funding amount per project from 70% to match the funding amount allowable by CARB of 85%. This change will allow the District to move more projects forward as recent cost increases are limiting local farmers and ranchers' ability to participate in the program.

Requested Action:

Approve the Carl Moyer Policies and Procedures as presented

ROLL CALL VOTE REQUESTED

Attachments:

2025 NSAQMD Carl Moyer Program Policies and Procedures update

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: October 27, 2025

Agenda Item: IV.C

Agenda Description: Review and Approval of Amendment Number One MOU between the City of Portola and the District

Summary:

The MOU with the City of Portola public works staff supports the permitting of new heating devices in addition to storing and destroying old wood stoves for recycling, per the Targeted Airshed Grant guidelines. The initial MOU adopted January 27, 2022 expired and did not include or account for COLA increases for the staff that perform these tasks. The amendment extends the terms of the agreement and accounts for a COLA increase to city staff for reimbursement purposes and includes a maximum sum for the remainder of the grant (set to expire April 30, 2027).

Requested Action:

1. Review and Approve Amendment One of MOU between the City of Portola and the District
2. Approve APCO to sign and enter into Amendment Number One of the MOU

ROLL CALL REQUESTED

Attachments:

1. January 27, 2022 approved and signed MOU
2. Amendment Number One MOU – City of Portola and Northern Sierra AQMD

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: October 27, 2025

Agenda Item IV.D

Agenda Description: Draft Portola District Rule 231

Summary:

District staff along with CARB and the EPA have been developing a District Rule for the Portola Serious Nonattainment Area (NAA), per the State Implementation Plan. The Rule was developed based on the Portola City Ordinance 359 adopted in 2020 as written in the Contingency Measures for the Moderate State Implementation Plan for the NAA. The Rule expands the City Ordinance from Portola City Limits to Zone 1 of the NAA. The Rule includes mandatory burn curtailment and prohibition of open burning on curtailment days. The Rule also expands requirements for wood burning devices, transfer of ownership, and new construction and remodeling.

Requested Action:

Discussion Item

Attachments:

Draft District Rule 231

To: Northern Sierra Air Quality Management District Board of Directors

From: Julie Hunter, Air Pollution Control Officer

Date: October 27, 2025

Agenda Item V.A

Agenda Description: IRA Grant Update

Summary:

The EPA has agreed to work with the District to reallocate the original funds for the Litton roof repair to relocate the Ozone and PM2.5 monitoring site. Funds will be available for a new Ozone shed, supplies and contractors needed for installation.

Requested Action:

None – informational only

Attachments:

None