

DISTRICT HEADQUARTERS
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SPECIAL BOARD MINUTES

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

BOARD OF DIRECTORS

June 9, 2025
1:00 P.M.

This meeting will be held by videoconference/telephone at the following.

locations:

(Site A) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Headquarters)
200 Litton Drive, Conference Room 316
Grass Valley, California

(Site B) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Northern Sierra Air Quality Management District (Northern Office)
257 E. Sierra Street, Unit E
Portola, California

(Site C) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Rood Center
950 Maidu Ave., Ste 129
Nevada City, California

(Site D) VIDEOCONFERENCE/TELEPHONE CONFERENCE
Quincy Public Works
1834 E. Main Street
Quincy, California

Members Present:

Supervisor Hall, Vice Chair
Supervisor Ceresola
Supervisor Adams
Supervisor McGowan

Members Abstain:

Supervisor Bullock, Chair

Members Absent:

Supervisor Roen

I. Standing Orders:

A. Call to Order.

Vice Chair Hall, called the meeting to order at 1:03 p.m.

B. Roll Call and Determination of Quorum.

A quorum was confirmed. With the following Board members being present:
Vice Chair Hall, Supervisor Adams, Supervisor Ceresola, Supervisor McGowan.

Chair Bullock, abstained.

Supervisor Roen, absent

Also, present; Julie Hunter, APCO, Dawn Lunsford, Clerk of the Board, Mikki Battaglia, APCS II

Vice Chair Hall opened the meeting to the public. Vice Chair Hall closed to the public.

II Administrative Report (Action/Discussion Items)

A. Agenda Description: Public Hearing for FY 2025-2026 Preliminary Operating and Restricted Budget

The District has issued a public notice for this hearing. The District's Capital Budget is comprised of two major components - 1) Operating Budget and 2) Restricted Grants Budget. Each budget has two separate fund accounts to facilitate the tracking of funds in both budgets and to allow the public better comprehension of the District's overall capital budget. A summary of the budget and a line-item spreadsheet of both the Operating and Restricted Budget are attached.

Julie went over each of the items on the Operating Budget and Restricted Grants Budget. Julie explained the overall expenditures for next fiscal year anticipated to exceed revenue by \$81,000 versus last year's expected expenditures to exceed revenue of \$186,000. Primarily due to losing two grants, Woodsmoke Reduction and Farmer Program. Also, the rise in rent and additional retired employees' health premiums. Staffing is not planning to change for next year's fiscal year. The Deputy APCO retired on December 29, 2023, this position is still vacant. The APCO does not plan to fill the Deputy APCO position at this time but will start a progressive plan with current staff.

Julie went over our fixed assets, which are mostly monitoring equipment. We have eight instruments that are insured under SDRMA. The Air District receives \$57,000 from the EPA for paying the staff to run the monitoring equipment. Julie is a little concerned we may not receive this \$57,000 from EPA with this new Administration. The Vice Chair Hall asked, is there a plan B if we do not receive these funds? Julie explained we have a significant grant for monitoring \$556,000, which does include staffing.

Julie thanked the board for supporting the Permit and Plan Review Fees which are new this year. We are now being paid for the time spend reviewing new projects occurring in the three counties.

Julie continues to go over each of the grants. She gave a special thanks to Mikki for managing all the EPA grants. The 2015 TAG grant is completed. The 2018 TAG has \$1,000,000 left in grant and for 2020 TAG still has over \$2,000,000.

Julie also discussed getting a contract with an accounting firm on board, called Creative Answers, to be here full-time that can meet our needs. Julie explained Rose our contract account we have now cannot be available full-time. Julie will talk with Rose about cross training.

Supervisor Adams asked how long can we do this deficit spending? What is in our reserves? The total reserves are over a million dollars.

Julie will make those adjustments to the report to include the implementation and incentives, describing them a little bit more on the final budget.

Vice Chair Hall closed to the public.

Supervisor Adams made a motion to approve the preliminary budget. Supervisor Ceresola seconded the motion. The motion was approved unanimously by those in attendance, following a roll call vote.

II. Concerns of the Board:

None

III. Schedule for Next Meeting: June 23, 2025, meeting in person in Truckee

IV. Adjourn the meeting: 1:35 p.m.